



## HALL FACILITIES

The main hall is double glazed throughout with a double patio door opening onto a small lawn overlooking the cricket square. It has a small but functional kitchen with cooker, water urn, refrigerator, etc. which is adjacent to the main hall. One of the features of the hall is a beautiful African hardwood floor which makes it ideal for parties and functions. A speaker system with hearing loop is available on request for meetings, etc. There is a large stage, timer-controlled heating, disabled and baby-changing facilities and disabled access. It is well equipped with tables and chairs.

The committee room is also available and suitable for small meetings, etc.

The hall is situated within its' own large car park.

**Main Hall** is 16mx 10m plus large stage, seats around 100 and is licensed for up to 200.

**Kitchen** is a fitted kitchen and has crockery/cutlery for 70, kettle, cooker, water urn, fridge, etc.

**Committee Room** is 8m x 10m and seats around 24 comfortably. It has its' own Kitchenette, toilet facility and entrance.

There are no bar facilities in the hall and hirers wishing to have a bar must obtain a Temporary Licence before the event. Confirmation must be given to the Booking Office in this event.

## STINCHCOMBE VILLAGE HALL

A tin hut served until well after World War II as the Village Hall. It was erected on land owned by Sir Charles Prevost, opposite 'The Buildings'. Stinchcombe. By the end of the War 'the hut' was suffering the effects of age and, under the auspices of Miss Doris Hooper a new hall was planned.

After much hard work there were enough funds to enable serious planning to proceed and Messrs. Falconer of Stroud were appointed as architects.

The Prevost Trustees were approached and agreed to transfer the ownership of the site to the Parish Council, and the informal arrangements for the 'tin hut' were substituted by a legal document enshrined in a Trust Deed in the mid 1950s.

When sufficient funds were available to commence work, a start was made with the laying of the Foundation Stone by Mr Hooper. (This stone is low down on the North wall entrance of the hall.)

Mr Hooper provided hardwood from Africa for the hall flooring, and a large mill stone for the entrance step.

The hall carried no endowments and has to be self supporting financially. Changing social conditions have led to changes in the use of the hall and there is a need for continuing voluntary help

### CURRENT HIRE CHARGES:

(One off charge rates below – Full Day, Commercial and Multiple hiring rates available on request.)

#### **Main Hall**

Friday and Saturday evenings            £105  
£14.00/hour at all other times

#### **Committee Room**

£8.40/hour

The full amount is required from users before the event .

## BOOKING CONDITIONS

1. Confirmation of a booking needs to be received **within 14 days**. Your booking is not secured until we have the full amount.

2. The hirer must be over 21 years old and be present at the hall throughout the hire period.

3. A returnable sum (**sae required**) of **£75 (£125 for Friday and Saturday evenings)** is payable against damage to the hall and fittings or breaking of the hall conditions. This sum will be refunded after 7 days if:

The hall is vacated promptly at the end of the hire period.

The hall is left in a clean condition by the hirer for use in the next session and all rubbish is taken away.

The hirer secures all locks on the doors including the security bolts on the main entrance doors, French and side doors and ensures that all windows are closed and lights turned off.

There is no damage to fixtures or fittings at the hall premises.

4. A cancellation fee of **£20** is charged where cancellations are made less than two weeks prior to the event.

5. Any damage to the hall or property is to be the financial responsibility

of the hirer and should be reported to the key holder when the key is returned. The Committee shall commission any repairs and service the account to the hirer.

6. The Hall Committee will not be held responsible for any loss or damage on the hall premises or car park or any third party claim arising in any way from the use of the hall by the hirer.

7. No fixing to the walls by nails, pins, adhesive tape or tac (except on the notice board). There are hooks provided for bunting, etc. No changes to any electrical equipment is permitted. No aerosols, smoke or bubble machines or fireworks are to be used and streamers are discouraged for cleaning reasons.

8. The hirer shall ensure that no illegal activities take place on the premises.

9. Any alcohol consumed/brought onto the premises shall only be in accordance with and under the provisions of a Licence granted by the Licensing Justices. This applies to alcohol SOLD on the premises via a bar. Drinks given to guests at a wedding or other reception does not need a Licence.

10. The hirer will be responsible for the actions of all persons present at the hall throughout the hire period.

11. The hirer shall be aware of and enforce all Health and Safety and Fire Regulations, especially ensuring that all fire exits and extinguishers are kept clear of obstructions at all times. The hirer is responsible for assisting disabled persons and other users in the evacuation of the hall via emergency exits in case of any emergency. All Regulations are in the hanging folder by the side of the stage.

12. The hirer must ensure that all articles and equipment brought onto the premises during the hire period comply with Safety Standards and Regulations.

13. Entertainment shall be permitted from 9am to 1130pm Monday to Saturday, under the terms of the Public Entertainments Licence. Music and drinking to cease at 11.30pm and premises to be vacated by midnight.

14. The maximum number of people permitted under this Licence is 200.

15. The hirer must ensure that all waste generated is removed from the site, all lights/taps must be turned off and doors secured on vacation of the premises.

16. This contract is for use of the Village Hall and its' premises only - the adjacent Rugby field must not be used.

